

J. Harold Van Zant PTO Code of Ethics

Adopted by the Van Zant PTO Board 6/2015

As a PTO Board Member or Committee Chairperson, I realize that I am subject to a code of ethics similar to that which binds many professionals in the field in which they work. Accordingly, by becoming a PTO Board Member or Committee Chairperson I assume certain responsibilities and am accountable under the below standards:

1. I will keep confidential matters confidential.
2. I will maintain a professional attitude about volunteer work.
3. I acknowledge that as a Board Member/Committee Chair of the VZ PTO my behavior is reflective on the PTO and our school community.
4. I will fulfill my role with an attitude of open-mindedness, a willingness to be willing to be trained, and my full interest and attention.
5. I believe that I have an obligation to my work, to those who direct it, to my Board/Committee members, to those for whom it is done, and to the public.
6. I will be fair and not show preferential treatment in my volunteer role.
7. I acknowledge that rude uncooperative behavior is unacceptable in PTO matters, whether with fellow PTO members or school staff. Reports of uncooperative behavior from school staff, students, and other volunteers may result in losing the privilege of serving on a committee and attending meetings.
8. I will endeavor to ensure that no pictures of ANY Van Zant Elementary School Student are posted on social media from a PTO event held at Van Zant during school hours.
9. If I am a Committee Chairperson I will ensure each member of my committee the right to express their point and advocate their position in a professionally appropriate manner.
10. If I am a Committee Chairperson and I feel that my committee is not upholding this Code of Conduct then I will present the issue to the PTO Board and be willing to assist in any reconciliation of differences among committee members. If reconciliation is unattainable, one or both members will be removed from that committee.
11. I will use the PTO email system (Groupvine) to make initial contact with my committee. If I am a Committee Chairperson I recognize that the PTO email system is to be used in my discretion to contact members of my committee.

Van Zant PTO Board Members & Committee Chairpersons are responsible for understanding the Code of Conduct Policy and acting conscientiously to conduct volunteer affairs and operations with integrity, courtesy, impartiality and dignity and in accordance with the standards outlined in the Van Zant PTO Code of Conduct.

By signing off on this form you have hereby acknowledged receiving the Code of Conduct.

Name (Print)

Signature

Committee or Board Position

Date