

# VZ PTO MEETING MINUTES

## **PTO Minutes**

*September 6th, 2012*

The meeting was called to order by Lea Ryan at 7:00 p.m.

### **Approval of Minutes**

Motion to wave the reading of June's minutes.

Approved by Chris McIntyre Christine McCarthy

### **Board**

The Board, principal, and guests were introduced. Thank you for coming. Thank you to the Board and Karen Dancer for providing tonight's meeting hospitality.

### **Officers Reports**

#### **President-Lea Ryan**

- Introduced the Board and had committee (chairs introduce themselves & explain each committee. Present Committee Chairs: Chris McIntyre (Newsletter and book Fair), Arlene Harvey (AGTS), Jenn Yocum and Lauren Gebhart (Market Day), Karen Dancer (hospitality), Michelle McAndrew (ice cream social/pretzel sale), Jean Marie Farkas (membership/room rep chair) & Thanked Ms. McMullen.
- Explanation of Roberts Rules of Order (handouts available) and By-Laws available on PTO website
- Start of school year report. Debriefed new student orientation. Large turnout of students went well. In need of PTO members to volunteer to help graders & kindergartens during lunch on Thursday , Friday & Monday .

BTS Night- passed around a sign up to sheet to help out on BTS night at the PTO membership table, Spirit Sale & Bake Sale. There will also be a Market Day Raffle.

- Website [evesham.k12.nj](http://evesham.k12.nj). (select Van Zant from drop box) , then PTA, then PTO. From that site, you can "like" the VZ PTO Facebook page by clicking on link. The FB page is STRICITLY informative Website is being updated regularly with information, forms, school calendar of events and next PTO meeting dates.

#### **VP-Beth Kromish**

- Committee Recruitment is about getting parents involved. Explanation of each committee, sign up forms available tonight & online. PTO welcome packet will go home next week.
- Email request form will be sent home in order to receive weekly email blast. If you were on email list last year you must sign up again for this new school year.

### **VP-Wendy Palfy**

- Spirit Sale to begin BTS night. It will run for 3 weeks. New VZ product with our newly designed logo. New items include Embroidered fleece blankets, knit hats, baseball caps & titanium necklaces.
- KidStuff Books- 50% back from the sale of each book. That's \$12.50 back to us from each book. Books can be ordered/purchased for different counties (i.e. Camden County). The grocery coupons (i.e. Shop Rite) pay for the book alone.
- A few other upcoming fundraisers are Chic-fil-A night & Ladies Night at Jewelbilee

### **Recording Secretary-Katie Alexander**

#### **Corresponding Secretary-Lisa Sauer**

- Sent flowers to Ms. Catanella (Kindergarten teacher), who is out on medical leave, on the first day of school.
- Thank you to Nicole Myers & her company for a 15% return from customers, who used a VZ coupon code, to PTO from her Etsy account sales.

#### **Treasurer-Marianne VanDyk- Treasurer Report (see attachment).**

- No reimbursement checks issued for over \$50.00 WITHOUT a receipt. Original receipts must be presented to Marianne for reimbursement. Reviewed & detailed P&L statement. Line item "audit reconciliation" for \$139.06 was determined to be for VZ PTO issued checks that were never cashed.
- PTO Membership- sign up both parents @ \$10.00 for a \$1,600 income to PTO.
- A motion will be made at October's meeting to pass the 2012-13 budget. If you have any questions about the Profit & Loss Statement or budget please ask at next meeting after you have taken the time to review.

#### **Principal's Report**

Principal Rosemary McMullan presented her report.

- Seamless day. Dismissal was a bit slow because we have cut back from 10 buses to 4 buses this year. Bus drivers are learning their new routes.
- Thank you for coming to the PTO meeting tonight. It's going to be a great year.
- Ms. Alexy's class will have her BTS presentation at 6pm instead of the regularly schedule 6:30pm.
- Ms. McMullen has registered with Remind101 in order to be able to sent out mass informational text messages (i.e. School will be opening 2 hours late today). Forms will be sent home soon to collect parents' information if interested.

#### **Unfinished Business**

- There are 4 year books from last year to buy. They are in the main office.

#### **New Business**

- School Board meeting 9/27 7:30pm Demasi

## Committee Reports

- Hospitality- **Karen Dancer** pass around sign-up sheet for next meeting's hospitality. Approval of BTS teacher's luncheon on Friday 9/14. Karen will be stepping away from PTO because she is in the processes of relocating.
- Market Day-**Jenn Yocum** Market Day Sales at [.marketday.](#) . Tuesday order pickups once a month from 6-7pm. September sales must be placed by 9/12. 9/18 pickup date. School Shares Program. \$.99 first month then \$6.95 each following month. Van Zant earns money and benefits include such things as \$25.00 restaurant gift cards & \$20 credit for movies.
- Membership/Room Reps- **Jean Marie Farkas** Get involved. **Please fill out your membership forms and room rep forms. Room reps will be selected at random.**
- Newsletter/Book Fair-**Chris McIntyre** Newsletter will go out next week. The Book fair will run Oct -. Family Night always needs volunteers and help setting up & taking down. Van Zant has \$4400 scholastic dollars in our account. Money given to Ms. McMullen for student birthdays. We have \$2300 balance. Ideas were discussed to spend the remaining balance , like a chair to be raffled off at family night, wish lists for teachers or dividing up money among the teachers.

## Announcements

- Maria's Cupboard- 10% back Fundraiser in November. Pre Orders will be taken

## Raffle Winner

- **Patti Pace**

- **Michelle Hack**

**Next Meeting**

October 2012 @ 7:00 pm VZ Library

Motion to adjourn was made at 8:20 p.m. and was passed unanimously.